



Safety Alert

Covid- 19 Updates

Background

The Covid -19 Pandemic is present in all areas of our lives and business. Krawford is committed to the safety of our workers, sub-contractors and sites. This information serves as a guideline to our current activities and mitigation measures. These will be updated and communicated when changes are required. Krawford is following government regulations.

Guidelines and Recommendations

- Government Of Canada/Health Canada <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>
- Alberta Health Service <https://www.albertahealthservices.ca/topics/Page16944.aspx>
- Government of Alberta https://www.alberta.ca/coronavirus-info-for-albertans.aspx?utm_source=google&utm_medium=sem&utm_campaign=Covid19&utm_term=beinfor med&utm_content=v3&qclid=CjwKCAjwvZv0BRA8EiwAD9T2Vdj22ki1lhnwUs7H92JfklOrgCF7EKo5RFWVdNyQ9z_V3O6VXOPXZhoC1K4QAvD_BwE
- City of Edmonton https://www.edmonton.ca/programs_services/emergency_preparedness/covid-19.aspx
- City of Calgary <https://www.calgary.ca/CSPS/cema/Pages/Response-to-Coronavirus.aspx?redirect=/covid19>

Krawford Covid Committee

Krawford has assembled a team to handle the Covid response. This team is available for any questions or concerns onsite. The team is made up of

Jordan Zakordonski jzakordonski@krawford.com 780-245-2345;

Rose Lloyd rlloyd@krawford.com 780-717-4036

Colleen Kerfoot ckerfoot@krawford.com 780-904-0771

Stuart Hawkeswood shawkeswood@krawford.com 780-497-0440

People should continue to go to work as normal unless:

- They have returned from a high-risk country in the last since March 12, 2020. or
- They have been in close contact with someone who has; or
- They are exhibiting symptoms of the virus (fever, cough, sore throat, shortness of breath)
- If they are otherwise feeling ill.
- Workers who are feeling ill are encouraged to use the online assessment tool <https://myhealth.alberta.ca/journey/covid-19/Pages/COVID-Self-Assessment.aspx>

Changes to how we do business

In the office we are making changes to how we interact with our clients and co-workers. We practice social distancing and have increased our common area cleaning. We are looking into alternate work arrangements that would include working from home, work sharing, alternate workspaces. Respecting social distancing. We have also closed the office to visitors. Many of employees have worked remotely in the past if you need tips to set up your work routine or work areas please reach out to a member of the Covid Team.

On sites we have implemented cleaning and sanitizing processes. We have restricted access to sites by visitors. The toolbox talks are completed in open areas allowing for social distancing and no sign in. The supervisors take attendance by text and email. Breaks are staggered and access to the site offices/trailers is limited to Krawford personnel. project manager. We continue to monitor the sites and interact with our clients to determine the best practice to continue operating in line with guidelines of the regulatory bodies.

Attendance and Illness Recording Krawford is responsible for providing a safe worksite. We continue to review and record attendance and monitor return to work. Workers are to advise their supervisor if symptoms of Covid or other illness occurs and time away from work is required. All workers who are required to isolate they are required to complete the self-assessment and report the results to the Covid team



Hygiene

As a reminder, we should all be taking the steps below to help prevent the spread of respiratory viruses: Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- If you feel unwell, stay at home, do not attend work.
- Cover any coughs or sneezes with a tissue, then throw the tissue in a bin.

Mental Health

These uncertain times and high stress environments can influence your mental health. As these circumstances can be difficult on the mental health of you and your family, please note that MERIT Contractors Association offers an Employee and Family Assistance Plan as part of your benefits. This resource can be utilized online through your member login <https://www.meritalberta.com/login/> or by phoning 1-877-816-9116. Canada Mental Health can also be contacted at 2-1-1. The Human Resources team or the Covid Team are available to assist.

Workers who knowingly make a false claim of Covid Exposure will be removed from site immediately and may face further disciplinary action.