



KRAWFORD CONSTRUCTION'S COVID-19 PROTOCOL – UPDATED (WORKSITES)

Krawford's commitment to your health and your family's health during the COVID-19 pandemic remains our highest priority. We continue to follow government guidelines and recommendations along with Industry Best Practices as they are released. The measures put into place with this update are in response to recent guidelines from the Alberta Construction Association regarding social distancing in the construction industry. These measures are in addition to previously released Krawford protocols.

Site Access:

- Signs are to be posted at all site entrances and outside site offices indicating "Site Sign-in/out by texting (or emailing) Superintendent". A sample template is attached.
 - Larger crews should have their supervisor report in a single text or email with all crew members and that everyone is 'fit for work'. (Crew foreman can complete a sign-in sheet and text a picture of it to Krawford)
- Anyone reporting to site is to indicate they are 'fit for work' in their communication to Krawford
- 'Fit for work' would include no symptoms of being sick or ill
- Site supervisors are to update sign-in log regularly throughout the day (coffee breaks, lunch and end of day). Accuracy is important in case of a site emergency.
- Subtrades are to text Krawford Superintendent when all workers are off site.
- All site orientations are to be done verbally and completed outside the job shack. No transfer of paper or signature is required. Site supervisor to sign off on workers behalf.

Site Meetings:

- Krawford site trailers/offices are limited to a maximum of 3 Krawford personnel. Only Krawford staff are permitted in the job site trailer/office. Social distancing parameters are to be maintained when in the site trailer/office.
- All staff/workers to maintain 2 meters (6 feet) between workers when possible
- Toolbox meetings are to be held outside, with appropriate social distancing, or have people call in. No signatures or transfer of documents. Site Supervisor to sign off on workers behalf.
- Subtrade document (Hazard assessments, tailgates, etc.) drop off boxes to to be moved outside the site trailer/office in two boxes. Documents can be retrieved by Krawford 24 hours later.
- If inspections are required from consultants or authorities having jurisdiction, indicate to them they will not be allowed on-site if they are showing any signs of being sick. As per above, they must report to site being 'fit for work' upon their arrival.
- If a critical meeting is required, and cannot be done via a conference or video call, no more than 10 people may be in attendance. Attendees to maintain social distancing parameters – 2m between individuals.
- All non-essential events or tours on site are to be cancelled or postponed
- Tradespeople working in teams to do work (Carpenter and Apprentice) must know each other well enough to be sure of the proximity risk of working together.

- For larger groups working together (concrete placement crews) who cannot manage social distancing to do their work - they must have a conversation with their Safety Advisor as well as Krawford site supervisor to ensure the work can proceed safely. Crews that work together all the time will have a lower risk than hastily assembled crews.
- Workers on sites should avoid working less than six feet from others for prolonged periods unless their role requires prolonged closer proximity. Case specific risks and solutions will be assessed by the workers employer for those individuals required by their roles to work within these close proximities;
- The number of people allowed in a lift at the same time will be reduced to avoid crowding – Maximum of 2 workers.
- Sites and personnel should stagger break and lunch schedules to minimize the number of people near one another at any given time;
- Sites and personnel may also consider staggering start / finish times aimed at reducing large group wait times at the gates, site entrances, etc.
- Meetings should be held in the area where an individual works, instead of a large gathering point to maintain social distancing parameters.
- For all remaining in person gatherings, and in work environments in general, participants should exercise recommended practices for reducing the risk of transmission as identified by the Government of Alberta and Health Canada.

Jobsite Sanitation Measures:

- Hand sanitizer is becoming a scarce commodity - I this is the case on your site - please make immediate arrangements to construct temporary sinks / handwash stations with hand soap, paper towels and garbage cans. Locations should be spotted at high-traffic areas.
- Each subcontractor is responsible for providing hand sanitizer for their worker's needs.
- Each subcontractor remains responsible for cleanliness in their lunchrooms.
- Each subcontractor remains responsible to provide PPE,
- Each subcontractor is responsible for disinfecting shared tools, iPads, etc. between uses.

Other Considerations

- When carpooling, we suggest only one driver per vehicle or sanitize between drivers.
- Use only your own tools (when practical) or sanitize between operators.
- At breaks, maintain social distancing. An easy reference is two arm lengths (2 metre).
- Eat lunch alone, where possible in your vehicle, respecting social distance.
- All workers must sanitize or clean their hands prior to starting work and after each break.



March 24, 2020

All workers are reminded that if at any time you believe your health or safety is at risk, please reach out to your direct supervisor or the Krawford's COVID-19 Response Team (COVID@krawford.com) as soon as possible.

If any protocol cannot be reasonably achieved on your site, please contact your Project Manager or Krawford's COVID-19 Response Team to discuss alternate measures.

We will continue to provide updates as necessary to our workers and sites with the most current recommendations and guidelines to maintain a safe and healthy work environment.

Please ensure you adhere to safe hygiene, social distancing parameters and best communication practices to protect yourself, your family and coworkers.

Thank You for your cooperation,

Krawford's COVID-19 Response Team
COVID@krawford.com