



Krawford Construction
COVID-19 Job Site Management Plan – Daily Checklist
March 16, 2020

Until further notice, this checklist must be completed and submitted daily to your project manager.

Project Information	
Project Name	
Project Number	
Date	

Employee Information		
Superintendent		
Staff On Site		
Staff Away Sick		
Trades on Site	Company	# of Employees

Daily Checklist		
Task	Y/N	Notes
Equipment Secured		
Job Site Secured		
Time Sheets Complete		
Time Sheets Submitted		
Fuel Levels Checked		
Cell Phone Taken		
Laptop Taken		
Emergency Contact Info Current		
Progress Photographs Taken		