



This form is to be completed by all workers onsite. Place your initial beside each item as it is discussed during orientation. Please feel free to ask questions during the orientation if you are unclear.

TOPICS COVERED	
<ul style="list-style-type: none"> — Housekeeping — Smoking — Scope of Work — Known Hazards — Site Awareness — Emergency Procedures — Safety Program — HSE Policy — Environmental Policy 	<ul style="list-style-type: none"> — Violence and Harassment Policy — Drug and Alcohol Policy — Employer Responsibility — Worker Responsibility — Fit for Work/Duty Program — Worker Obligation to Refuse — Health, Safety and Environment meetings — Personal Protective Equipment — Field Level Risk Assessment — Near Miss/Incident reporting — Equipment Competency

Which of the following statements best describes you? (Please Check One)

- I have less than one year of industry experience
- I have more than one year’s industry experience and this is my first time working for Krawford
- I have more than one year’s industry experience and have worked with Krawford before

I understand the information outlined above. I will participate fully in all safety initiatives and programs and will adhere to Safe Work Practices and Procedures.

Employee Name: _____ Signature: _____

I have delivered this orientation as per the guidelines addressed in this manual and have ensured all paperwork is completed in its entirety.

Trainer Name: _____ Signature: _____

A copy of this document is to be retained on site for audit purposes and may be disposed of at the end of the project. The original of this document is to be sent to the Safety Department.



Contractor Company Name _____

Contractor Employee Name _____

Certificate Name	Certificate #	Expiry
CSTS		
WHMIS 2015/GHS		
First Aid		
Confined Space		
Powered Mobile Equipment (AWP/Forklift)		
Fall Protection		

Employee Signature	Date
Krawford Representative	Date
Printed Name of Krawford Representative	

*This form can be utilized if no company training record has been provided to Krawford Construction Inc.